

# GHANA COLLEGE OF PHYSICIANS AND SURGEONS

OUR REF: GCPS/AB/ 2020/89  
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## CRITERIA FOR THE AWARD OF FELLOWSHIP BY ELECTION

The following guidelines shall apply:

1. The applicant must possess a Fellowship or its equivalent of another College recognized by the Ghana College of Physicians and Surgeons. Other qualifications that may be considered will include:
  - a. A Certificate of Completion of Specialist Training (CCST)
  - b. Other recognized postgraduate qualifications, to be assessed on their merits by Academic Board.
2. The applicant must have held this Fellowship or its equivalent for at least three (3) years.
3. The applicant must show evidence of teaching or training in the Faculty in which he/she is applying, in an institution in Ghana for a minimum of two (2) years.
4. The applicant should be proposed by two Fellows of the College from the Faculty he/she wishes to join and be supported by another Fellow of the College. All Fellows should be of good standing, and will issue recommendations in writing.
5. The applicant should fill in the official application form, provide full curriculum vitae, with a list of publications (\*), and, in addition, supply certified true copies of the relevant certificates/diplomas. These documents must be forwarded to the Rector. The Rector will send them to the relevant Faculty Committee for evaluation. The Faculty Board meets at least twice a year, in May and December, to consider applications.
6. The applicant will be expected to give an undertaking to abide by the tenets of the College Pledge (\*\*), Code of Ethics of the College, and to pay the annual College Fees in order to remain a Fellow of the College.
7. The final approval for admission into the College as a Fellow is granted by the Council of the College.
8. The Academic Board may, at any time, modify the requirements for Fellowship.
9. All requirements must be met, and only fully completed applications forms will be processed.
10. Information for referees can be found on the College website. ([www.gcps.edu.gh](http://www.gcps.edu.gh))

(\*) The applicant should have at least two (2) publications in peer reviewed journals. **Two publications should be attached to the completed application form.**

(\*\*) After becoming a Fellow you are expected to take active part in College activities. If after three (3) years there is no evidence of such activity, the College may be constrained to delete your name from the list of Fellows.

## **FOR THE ATTENTION OF REFEREES**

The College appreciates the contribution of referees in the process of electing new fellows of the College.

1. It is a requirement that the referees are fellows of the College and in good standing with the College.
2. It is suggested that referees satisfy themselves that the candidates they are refereeing meet the Criteria for Fellowship by Election, enclosed with the application forms, and do not have any adverse ethical issues or findings against them.
3. The assessment should take into consideration personal integrity, high competence in the medical and dental profession, professional accomplishments, demonstrated scholarship and contribution to improvement in health delivery and society”.